

# **RECRUITMENT RULES**

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**GOVERNMENT OF PUDUCHERRY**  
**HOME DEPARTMENT**  
*(G.O. Ms. No. 35, dated 24th July 2013)*

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 5/4/65-GP, dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Home Department's notifications issued in No. 52-25/65-Home, dated the 16th March, 1967, published as Supplement to Gazette No. 32, dated 8th August, 1967, G.O. Ms. No. 19, dated the 26th March, 1973, published as Supplement to Gazette No. 20, dated the 15th May, 1973, G.O. Ms. No. 87, dated the 30th August, 1974, published as Supplement to Gazette No. 41, dated the 8th October, 1974, G.O. Ms. No. 80, dated the 11th August, 1975 published as Supplement to Gazette No. 37, dated the 16th September, 1975, G.O. Ms. No. 81, dated the 11th August 1975, published as Supplement to Gazette No. 37, dated the 16th September, 1975, G.O. Ms. No. 77, dated the 5th October, 1977, published as Supplement to Gazette No. 50, dated the 13th December, 1977, G.O. Ms. No. 58, dated the 1st October, 1981, published as Supplement to Gazette No. 41, dated the 13th October, 1981 and G.O. Ms. No. 53, dated the 28th May, 1982, published as Supplement to Gazette No. 23, dated the 8th June, 1982, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' posts in the Police Department, Government of Puducherry, namely :—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Police Department Group 'C' Posts Recruitment (Amendment) Rules, 2013.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*— These rules shall apply for recruitment to the posts in the Police Department, Puducherry as specified in column (1) of the Schedules hereto annexed.

3. *Number of posts, their classification and scales of pay.*— The number of the said posts, their classification and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedules.

5. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living ; or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*— Nothing in these rules shall affect :—

(a) The reservations, relaxation of age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(b) The promotions and appointments already made in accordance with the rules hereby superseded.

## SCHEDULE-I

**RECRUITMENT RULES FOR THE POST OF RADIO SUPERVISOR**

1. Name of the post : Radio Supervisor
2. Number of posts : 3 (Three) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,800
5. Whether selection post or non-selection post? : Non-selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation/absorption is to be made. : Promotion from Radio Technician/Storeman Technical with 13/10 years service in the respective grade rendered after appointment thereto on a regular basis and who have passed the 26 weeks Police Wireless Technician Grade -I Course conducted by the Directorate of Coordination Police Wireless, Ministry of Home Affairs, New Delhi.

*Note 1:* The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/post.

*Note 2:* The requirement of training for promotion is not applicable to the officers holding the feeder post on regular basis on the date of notification of these rules.

*Note 3:* Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for

promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note 4:* For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an official prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.

12. If a Departmental Promotion Committee exists, what : *Group 'C' Departmental Promotion Committee (for considering promotion) :—*
- (1) Director/ Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police . . Member
13. Circumstances in which Union Public Service : Not applicable  
Commission to be consulted in making recruitment.
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## SCHEDULE-II

### RECRUITMENT RULES FOR THE POST OF WIRELESS OPERATOR

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1. Name of the post : Wireless Operator
2. Number of posts : 3 (Three) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services—Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,800
5. Whether selection post or non-selection post? : Non-selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required : Not applicable for direct recruits.
8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Not applicable

10. Method of recruitment, whether by direct recruitment : By promotion or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation/absorption is to be made. Promotion from Head Radio Operator with 5 years service in the grade rendered after appointment thereto on a regular basis and passed the 26 weeks Police Wireless Operator Grade-II Course conducted by the Directorate of Coordination Police Wireless, Ministry of Home Affairs, New Delhi or with 10 years combined service in the post of Head Radio Operator and Radio Operator and who have passed the 26 weeks Police Wireless Operator Grade-II Course conducted/approved by the Directorate of Coordination Police Wireless, Ministry of Home Affairs, New Delhi.

*Note 1:* The requirement of training for promotion is not applicable to the officers holding the feeder posts on regular basis on the date of notification of these rules.

*Note 2:* Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note 3:* For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.

12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? *Group 'C' Departmental Promotion Committee (for considering promotion) :-*
- (1) Director/ Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police . . Member
13. Circumstances in which Union Public Service Commission to be consulted in making recruitment. Not applicable
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## SCHEDULE-III

**RECRUITMENT RULES FOR THE POST OF HEAD RADIO OPERATOR**

1. Name of the post : Head Radio Operator
2. Number of posts : 26 (Twenty-six) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,400
5. Whether selection post or non-selection post? : Non-selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation/absorption is to be made. : Promotion from Radio Operator with 5 years service in the grade rendered after appointment thereto on a regular basis and passed the 26 weeks Police Wireless Operator Grade-II Course conducted by the Directorate of Coordination Police Wireless, Ministry of Home Affairs, New Delhi.

*Note 1:* The period of regular service required for promotion shall continue to be 3 years for persons holding the feeder posts on regular basis on the date of notification of these rules.

*Note 2:* The requirement of training for promotion is not applicable to the officers holding the feeder post on regular basis on the date of notification of these rules.

*Note 3:* Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed their probation period for

promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note 4:* For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.

12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? *Group 'C' Departmental Promotion Committee (for considering promotion) :—*
    - (1) Director/ Inspector-General of Police .. Chairman
    - (2) Deputy Inspector-General of Police .. Member
    - (3) Senior Superintendent of Police .. Member
  
  13. Circumstances in which Union Public Service : Not applicable Commission to be consulted in making recruitment.
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#### SCHEDULE-IV

#### RECRUITMENT RULES FOR THE POST OF STOREMAN TECHNICAL

1. Name of the post : Storeman Technical
2. Number of post : 1 (One) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services—Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,000
5. Whether selection post or non-selection post? : Non-selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required : Not applicable for direct recruits.
8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.

9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment : By absorption or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ : Absorption from analogous posts in Police Department absorption, grades from which promotion / deputation/absorption is to be made.
12. If a Departmental Promotion Committee exists, what : *Group 'C' Departmental Promotion Committee (for considering promotion) :—*  
 is its composition?  
 (1) Director/ Inspector-General of Police . . Chairman  
 (2) Deputy Inspector-General of Police . . Member  
 (3) Senior Superintendent of Police . . Member
13. Circumstances in which Union Public Service : Not applicable Commission is to be consulted in making recruitment.
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#### SCHEDULE-V

#### **RECRUITMENT RULES FOR THE POST OF RADIO OPERATOR**

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1. Name of the post : Radio Operator
2. Number of posts : 36 (Thirty-six) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services—Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,000
5. Whether selection post or non-selection post? : Not applicable
6. Age-limit for direct recruits : Between 20 and 27 years (Relaxation as per orders/instructions issued by the Government of India from time to time).

*Note 1:* In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

*Note 2:* In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required : (a) Matriculation or equivalent.  
 for direct recruits. (b) Two years experience as Radio Keyboard/Line Operator in the Armed Forces/Government Telecommunication Department, Civil Aviation, Railways, Paramilitary Forces or recognised Commercial Organisations (Relaxation shall be made as per Government norms).  
 (c) Selected candidates should undergo Police Wireless Operator Grade-III Course conducted/approved by the DCPW.  
 (d) The candidates should be of sound health/free from any disease or deformity.  
 (e) Minimum distant vision should be 6/6 and 6/9 of two eyes without correction *i.e.*, without wearing glasses. The candidates should not have colour blindness.
- (f) **Height:-**  
 Male candidates: 165 cms.  
 Female candidates: 157 cms.
- Chest:-**  
 Male candidates:- 81-85 cms.  
 Female candidates: Not applicable.
- (g) The candidates will be selected after physical test and written test. The selected candidates have to undergo Basic Police Training to be conducted by the Police Training School.
8. Whether age and educational qualifications : Not applicable  
 prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct recruitment : By absorption failing which by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation/absorption to be made. : Absorption from Radio Telephony Police Constable/ Messenger Police Constable/Workshop Hand Police Constable/Police Constable of Puducherry Police.

*Note :* The absorbers shall undergo Police Wireless Operator Grade-III Course conducted/approved by DCPW.

12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? : *Group 'C' Departmental Promotion Committee (for considering promotion) :—*
- (1) Director/ Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police . . Member
13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment. : Not applicable
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#### SCHEDULE-VI

#### **RECRUITMENT RULES FOR THE POST OF RADIO TELEPHONY POLICE CONSTABLE/MESSENGER POLICE CONSTABLE/WORKSHOP HAND POLICE CONSTABLE**

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1. Name of the post : Radio Telephony Police Constable/Messenger Police Constable/Workshop Hand Police Constable.
2. Number of posts : 11 (Eleven) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services—Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 2,000
5. Whether selection post or non-selection post? : Not applicable
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required : Not applicable for directs recruits.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By absorption
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation/absorption to be made. : By absorption from Police Constable who have passed Matriculation or equivalent and have completed the period of probation in the post.

12. If a Departmental Promotion Committee exists, what : *Group 'C' Departmental Promotion Committee (for considering promotion) :—*  
 is its composition?
- (1) Director/ Inspector-General of Police .. Chairman
  - (2) Deputy Inspector-General of Police .. Member
  - (3) Senior Superintendent of Police .. Member
13. Circumstances in which Union Public Service : Not applicable  
 Commission to be consulted in making recruitment.
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#### SCHEDULE-VII

#### RECRUITMENT RULES FOR THE POST OF RADIO TECHNICIAN

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1. Name of the post : Radio Technician
2. Number of posts : 12 (Twelve) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services—Group ‘C’ Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1, ₹ 5,200-20,200 + Grade Pay ₹ 1,900
5. Whether selection post or non-selection post? : Not applicable
6. Age-limit for direct recruits : Between 20 and 27 years (Relaxation as per orders/instructions issued by the Government of India from time to time).
- Note 1:* In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.
- Note 2:* In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.
7. Educational and other qualifications required : (a) Matriculation /S.S.L.C. (10th Class) with Science and Mathematics of a recognised Board; and  
 for direct recruits. (b) I.T.I. Certificate in Radio/Electronic Telecommunication from a recognised institution.

#### Physical standards:

- (a) The candidates should be of sound health, free from any disease, defect or deformity.
- (b) Minimum distant vision should be 6/6 and 6/9 of two eyes without correction *i.e.*, without wearing glasses. The candidates should not have colour blindness.

(c) **Height:-**

Male candidates: 165 cms.

Female candidates: 157 cms.

**Chest:-**

Male candidates:- 81-85 cms.

Female candidates: Not applicable

*Note :* The candidates will be selected after physical test and written test. The selected candidates have to undergo Basic Police Training to be conducted by the Police Training School.

8. Whether age and educational qualifications : prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Two years
10. Method of recruitment, whether by direct recruitment : or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By direct recruitment  
*Note :* Vacancies caused by the incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from Police Department/ India Reserve Battalion of the States/ Union Territories/ Central Paramilitary Forces:-  
 (a) Holding analogous posts on regular basis; and  
 (b) Possessing the educational qualifications prescribed for direct recruits.
11. In case of recruitment by promotion /deputation/ : absorption, grades from which promotion / deputation/absorption to be made. : Not applicable
12. If a Departmental Promotion Committee exists, what : is its composition? : *Group 'C' Departmental Promotion Committee (for considering promotion) :-*  
 (1) Director/ Inspector-General of Police . . Chairman  
 (2) Deputy Inspector-General of Police . . Member  
 (3) Senior Superintendent of Police . . Member
13. Circumstances in which Union Public Service : Commission is to be consulted in making recruitment. : Not applicable

(By order of the Lieutenant-Governor)

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